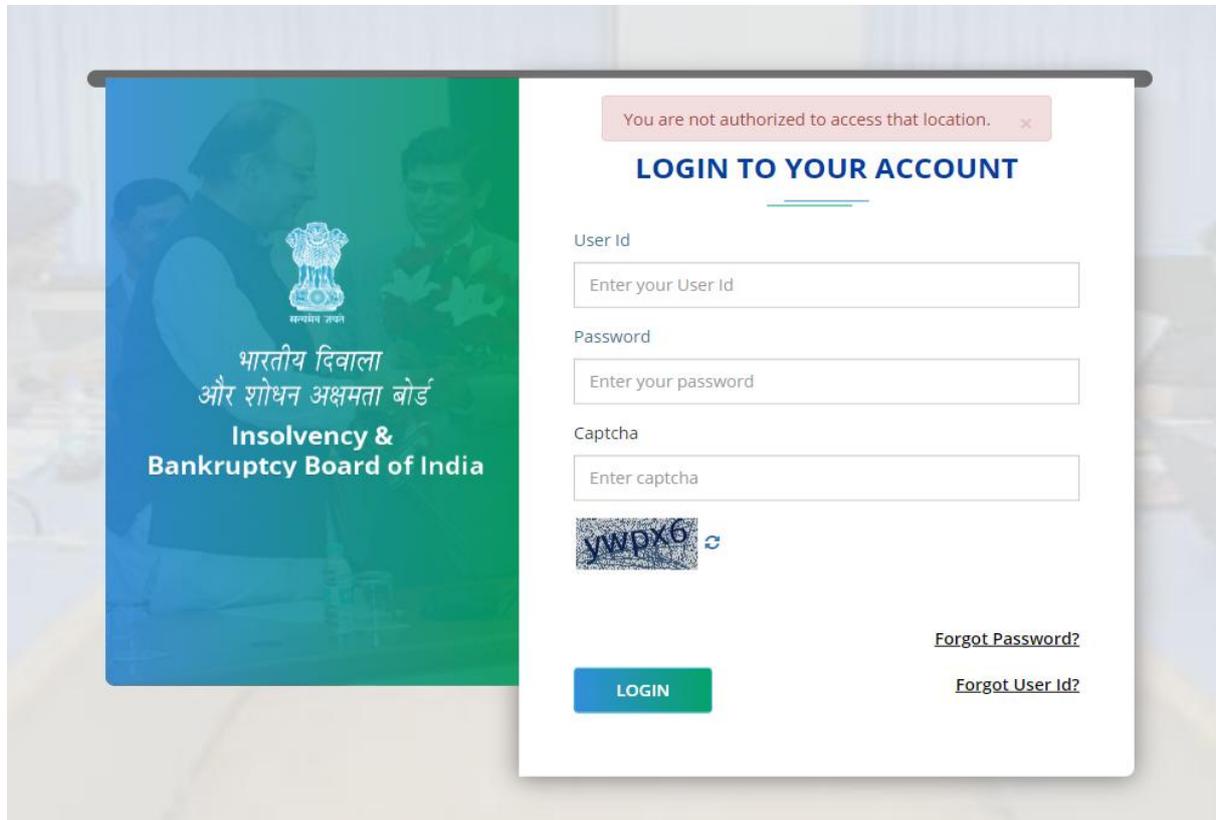


# Insolvency and Bankruptcy Board of India (IBBI)

## Step by Step guide for listing assets on BAANKNET

### Step 1. Login using the IP Login



### Step 2. Add liquidation assignment. Once the liquidation assignment is approved, you should see various forms against the assignment.

<b>CD Name</b>	<b>CIN/LLPIN</b>	<b>Appointed As</b>
<input type="text" value="CD Name"/>	<input type="text" value="CIN/LLPIN"/>	<input type="text" value="Select Status"/>
<input type="button" value="Search"/> <input type="button" value="Reset"/>		

Filing No	Corporate Debtor	CIN/LLPIN	Appointed As	Added By IPE	Process Number	Appointment Date	Remarks	IBBI Remarks	Date of Submission	Status	CIRP-1	CIRP-2	CIRP-3	CIRP-4	CIRP-5	CIRP-5A
111111111111111111	Test 10072024	11111111111111111111111111111111	Administrator	NA	2	10-07-2024	Test		10-07-2024	Pending						
1234567890121234	12345	U70101MH2011PTC268459	Liquidator	NA	1	06-03-2024			06-03-2024	Pending						
1234567890121234	CD liq	U70101MH2011PTC268459	Liquidator	NA	1	06-03-2024			06-03-2024	Pending						
1234564812345678	xyz ltd	aaaaa1234567891234567	IRP	NA	1	02-02-2024	afdsf		05-02-2024	Pending						
1212121212121113	Test 11012024	U17110MH1990PTC058339	RP	NA	1	08-01-2024	Test on 11012024	Test	11-01-2024	Approved			CIRP-3	CIRP-4	CIRP-5	CIRP-5A
1212121212121113	Test 26 122023	9991111	IRP	NA	1	26-12-2023	Test	Test	26-12-2023	Approved	CIRP-1	CIRP-2				
1212121212121111	Test 26122023	U31101PN1981PTC024111	RP	NA	1	02-12-2023	Test	test	26-12-2023	Approved			CIRP-3	CIRP-4	CIRP-5	CIRP-5A
1212121212121113	TEST22122023	U36997TN2010PTC075005	RP	NA	1	22-12-2023	test		22-12-2023	Approved			CIRP-3	CIRP-4	CIRP-5	CIRP-5A
1212121212121113	Test 22222222	TEST999	IRP	NA	1	01-12-2023	Test		21-12-2023	Approved	CIRP-1	CIRP-2				

**Step 3. Look for ‘Listing Auction’ form at the extreme right of the assignment and click on it.**

22-12-2023	Approved			CIRP-3	CIRP-4	CIRP-5	CIRP-5A	CIRP-6	CIRP-7	CIRP-8		Invitation for EoI	Upload			Make Payment	Case		Orders	Listing Auction
21-12-2023	Approved	CIRP-1	CIRP-2					CIRP-6	CIRP-7		Public Announcement		Upload			Make Payment	Case		Orders	Listing Auction
21-12-2023	Approved										Public Announcement		Upload	Auction Notice	Add SCC Meeting	Make Payment	Case	Liquidator Fee	Orders	Listing Auction
21-12-2023	Approved	CIRP-1	CIRP-2					CIRP-6	CIRP-7		Public Announcement		Upload			Make Payment	Case		Orders	Listing Auction
21-12-2023	Approved										Public Announcement		Upload	Auction Notice	Add SCC Meeting	Make Payment	Case	Liquidator Fee	Orders	Listing Auction

**Step 4. After clicking on ‘Listing Auction’, you will be redirected to BAANKNET platform.**

**Step 5. If you are logging in for the first time for an assignment, you will see a 'Listing wizard'. There are seven step for completing the listing of company and the assets.**

12/08/2024 09:41:40 ra.irp@ibbi.gov.in +91 11234 62800 Hi, Dummy IP! Last Login on 30/07/2024 11:53:06 from 164.100.5.177 English

Insolvency and Bankruptcy Board of India PSB Alliance

Manage Company & Assets Auction Logout

### Add Company Detail

(\*) Mandatory

- Company Detail**
- Company Address
- Upload Company Document
- Asset Detail
- Upload Image & Video
- Upload Asset Document
- Publish Company & Asset

**Company Detail**

Company Name :	PSB Alliance testing 24072024	CIN :	TEST012
PAN No. :	TESTS0031W	Insolvency Commencement Date :	01-12-2023
Liquidation Commencement Date :	01-01-1970	Manner of Sale : *	Select
Industry Sector : *	Select	Industry Sub-sector : *	Select
Is Company MSME : *	Select	Website :	
Fixed Asset Location : *		The company is listed? : *	

## Step 6. Add Company Details

- Some ' details are auto-populated from the liquidation assignment.
- For 'Manner of Sale' select the tentative manner of selling the assets.
- For the Industry sector and sub-sector, select the industry of the corporate debtor (CD).
- If the operations of the CD are ongoing, select 'Yes' for '*Is Company Running as Going Concern*'
- If the financial details of the CD is available, select 'Yes', for '*Is Latest audited financial details available?*'. If financial details are not available, select 'No'.

12/08/2024 09:41:40 ra.lrp@ibbi.gov.in +91 11234 62800 Hi, Dummy IP! Last Login on 30/07/2024 11:53:06 from 164.100.5.177 English

Insolvency and Liquidation Board of India PSB Alliance

Manage Company & Assets Auction Logout

### Add Company Detail

(\*) Mandatory

- Company Detail
- Company Address
- Upload Company Document
- Asset Detail
- Upload Image & Video
- Upload Asset Document
- Publish Company & Asset

#### Company Detail

Company Name : PSB Alliance testing 24072024	CIN : TEST012
PAN No. : TESTS0031W	Insolvency Commencement Date : 01-12-2023
Liquidation Commencement Date : 01-01-1970	Manner of Sale : * <input type="text" value="Select"/>
Industry Sector : * <input type="text" value="Select"/>	Industry Sub-sector : * <input type="text" value="Select"/>
Is Company MSME : * <input type="text" value="Select"/>	Website : <input type="text"/>
Fixed Asset Location : * <input type="text" value="Select"/>	The company is listed? : * <input type="text" value="Select"/>

Industry Sector : * <input type="text" value="Select"/>	Industry Sub-sector : * <input type="text" value="Select"/>
Is Company MSME : * <input type="text" value="Select"/>	Website : <input type="text"/>
Fixed Asset Location : * <input type="text" value="Select"/>	The company is listed? : * <input type="text" value="Select"/>
Is Company Running as Going Concern : * <input type="text" value="Select"/>	

#### Latest Audited Financial Details

Is Latest audited financial details available? : \*

Brief summary of the line of activities of the Company : \*

Other detail if any :

## Step 7. Add Company Address

- Add address of the locations where the assets of the CD are locate. If the assets are located at more than one location, you may add all such addresses.
- If you enter the PIN Code, the City, District and State will be auto populated.

### Add Addresses

(Mandatory)

1

2

3

4

5

6

7

Company Detail
**Company Address**
Upload Company Document
Asset Detail
Upload Image & Video
Upload Asset Document
Publish Company & Asset

#### Company Address

Select	Address
	<p>Address :*</p> <input style="width: 95%; height: 20px;" type="text"/>
	<p>Pin Code : *</p> <input style="width: 45%; height: 20px;" type="text"/>
	<p>City :</p> <input style="width: 95%; height: 20px;" type="text"/>
	<p>District :</p> <input style="width: 95%; height: 20px;" type="text"/>
	<p>State :</p> <input style="width: 95%; height: 20px;" type="text"/>
	<p>Place Picker</p> <div style="border: 1px solid #ccc; padding: 5px;">  </div>



Move the map to get desired location.

---

Latitude :\*

Longitude :\*

Submit

You can also search for location by typing the address in the 'Place Picker'. Clicking on 'Done' to get the coordinates of the location.

Move the map to get desired location.

Done

Latitude: \*  
28.6324

Longitude: \*  
77.2206

+ Add Record - Delete Row

Submit

Click on 'Add Record' to add more addresses.

**Step 8. Upload Company Documents: Add relevant documents of the corporate debtor such as financial statements, annual reports, etc.**

Upload Company Document
« Go Back

(\*) Mandatory

Company Name	:	PSB Alliance testing 24072024	CIN	:	TEST012
PAN No.	:	TESTS003IW	Liquidation Commencement Date	:	01-01-1970

This is optional step. If either of the field is selected in that case other field would be mandatory.

Select File : \*

Browse ...

(Allowed pdf,doc,docx,jpg,jpeg,png,zip & up to 20 MB size max)

Document Description : \*

Upload

#### Uploaded Document List

Sr. No.	Document Description	Size (MB)	Uploaded On	Status	Action
No Records Found					

Next

**Step 9. Add the details of the assets of the Corporate Debtor.**

- a. Select the appropriate type and sub-type.
- b. In case it is anticipated that the auction for the assets can be scheduled in the coming '3/6/9/12 months?' select 'Yes' for 'Auction to be created in next 3/6/9/12 months?'
- c. If it is expected that the asset cannot be auctioned in the coming '3/6/9/12 months?' select 'No' and provide reasons for it.
- d. You type the address of the assets using 'Add New Address' or select the address already added.

### Add Asset Detail

(\*) Mandatory

1234567

Company DetailCompany AddressUpload Company DocumentAsset DetailUpload Image & VideoUpload Asset DocumentPublish Company & Asset

#### Add Asset Detail

CIN: TEST012      Company Name: PSB Alliance testing 24072024

Asset Type: \*       Asset Classification: \*

Asset Classification Sub-Type: \*       Asset Name: \*

Asset Summary: \*

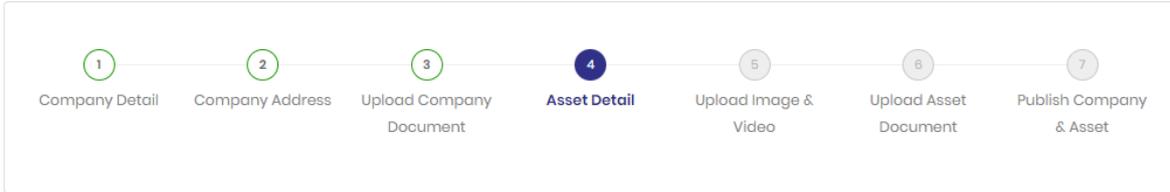
Other Detail:

Auction to be created in next 3/6/9/12 months?: \*

Asset Address: \*  OR

## Add Asset Detail

(\*) Mandatory



### Add Asset Detail

CIN:

TEST012

Company Name:

PSB Alliance testing 24072024

Asset Type : \*

Immovable Asset

Asset Classification : \*

Land

Asset Classification Sub-Type : \*

Land

Asset Name : \*

Land

Asset Summary : \*

Land at Delhi

Other Detail :

Test

Auction to be created in next 3/6/9/12 months? : \*

Yes

Estimated Auction Date : \*

July-September

2024-25

Asset Address : \*

+ Select Address

OR

+ Add New Address

Submit

## Add Asset Detail

### Select Company Address

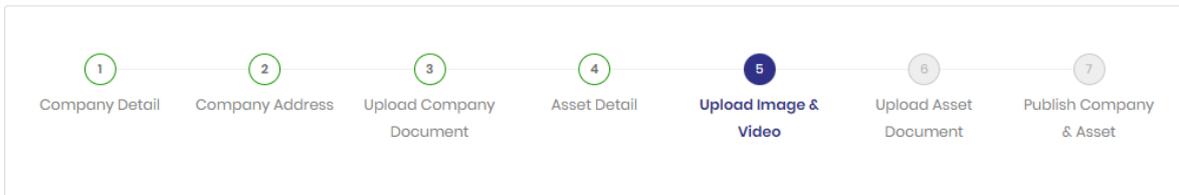
Sr.No.	Asset Address	State	District	City	Pin Code	Action
1	New Delhi	Delhi	New Delhi	New Delhi	110001	+Add
2	Mumbai	Maharashtra	Mumbai Suburban	Mumbai	400001	+Add

## Step 10. Upload Image and Video: Add the relevant images or videos of the assets.

### Upload Image & Video

[« Go Back](#)

(\*) Mandatory



Company Name	:	PSB Alliance testing 24072024	Asset ID	:	75
Asset Name	:	Land	Asset Classification	:	Land

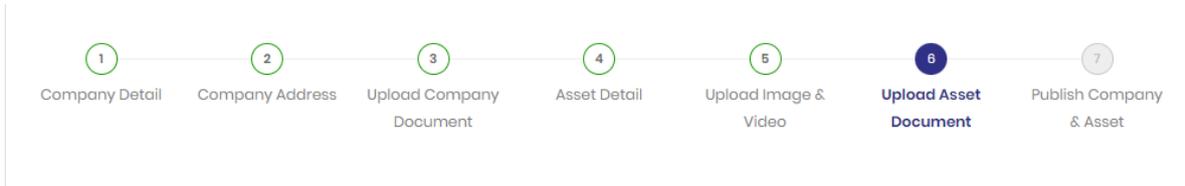
File Type *	:	<input type="text" value="Image"/>	▼
Is it Main Image? *	:	<input type="text" value="No"/>	▼
Select File *	:	<input type="text"/>	<input type="button" value="Browse ..."/>

(Allowed jpeg,jpg,gif,png up to 8 MB size max)

#### Uploaded Image & Video List

Sr. No.	File Type	Is it Main Image?	Size (MB)	Uploaded On	Status	Action
No Records Found						

## Step 11. Upload Asset Document: Add a document regarding the asset



Company Name	:	PSB Alliance testing 24072024	Asset ID	:	75
Asset Name	:	Land	Asset Classification	:	Land

This is optional step. If either of the field is selected in that case other field would be mandatory.

Select File : \*  [Browse ...](#)  
(Allowed pdf,doc,docx,jpg,jpeg,png,zip & up to 20 MB size max)

Document Description : \*

[Upload](#)

### Uploaded Document List

Sr. No.	Document Description	Size (MB)	Uploaded On	Status	Action
No Records Found					

[Next](#)

## Step 12. Final Publish: Review the details added and click on submit.

Publish Company & Asset Detail
« Go Back

### Company Detail

Company Name	: PSB Alliance testing 24072024	CIN	: TEST012
PAN No.	: TESTS0031W	Insolvency Commencement Date	: 01-12-2023
Liquidation Commencement Date	: 01-01-1970	Manner of Sale	: The Assets in a Slump Sale
Industry Sector	: Hotels And Restaurants	Industry Sub-sector	: Hotels and restaurants
Is Company MSME	: Yes	Website	: www.test.com
Fixed Asset Location	: Andhra Pradesh	The company is listed?	: Yes
Is Company Running as Going Concern	: Yes	No.of Employee	: 1

### Latest Audited Financial Details

Is Latest audited financial details available?	: Yes	Financial Year	: 2023-24
Is Financial Detail Available?	: Yes	Total Revenue	: 10.00
Paid Up Capital	: 10.00	EBITA	: 10.00
Total Borrowings	: 10.00		

### Latest Audited Financial Details

Is Latest audited financial details available?	: Yes	Financial Year	: 2023-24
Is Financial Detail Available?	: Yes	Total Revenue	: 10.00
Paid Up Capital	: 10.00	EBITA	: 10.00
Total Borrowings	: 10.00		

### Company Address

Address	: New Delhi	District	: New Delhi
State	: Delhi	Pin Code	: 110001
City	: New Delhi		

Address	: Mumbai	District	: Mumbai Suburban
State	: Maharashtra	Pin Code	: 400001
City	: Mumbai		

Brief summary of the line of activities of the Company : test

Other detail if any : test

Remarks \* :

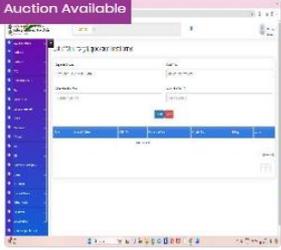
Submit

**Public View: Once submitted, the details of the asset should be visible to the public.**

### Search Asset

Q Search +

**Auction Available**



**Land** ♥

Land at Delhi

**Asset ID :** 75

**Asset Classification :** Land

**Location :** New Delhi, New Delhi, Delhi

**IP Name :** Dummy IP

**PSB Alliance testing 24072024**  
(CIN: TEST012)

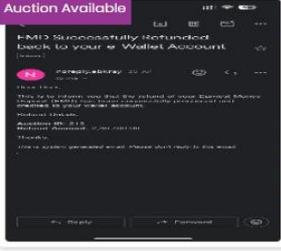
Mumbai, Mumbai Suburban, Maharashtra 1 + more

MSME

[View Asset Detail](#)

Interested?

**Auction Available**



**Machine** ♥

1 Machine

**Asset ID :** 74

**Asset Classification :** Genset

**Location :** Ahmedabad, Ahmedabad, Gujarat

**IP Name :** animeshjain

**TejpanEnterprise**  
(CIN: L01631KA2010PTC096843)

Ahmedabad, Ahmedabad, Gujarat

MSME

[View Asset Detail](#)

**Auction Available**



**Land** ♥

test

**PSB Alliance 20062024**  
(CIN: TEST101)

Ahmedabad, Ahmedabad, Gujarat

**The asset can also be searched using various parameters.**



### Search Asset

Q Search -

Asset ID :	<input type="text"/>	Asset Name :	<input type="text"/>
Company Name :	<input type="text"/>	Is company going concern? :	<input type="text" value="Select"/>
Is MSME? :	<input type="text" value="Select"/>	State :	<input type="text" value="Select"/>
District :	<input type="text" value="Select"/>	City :	<input type="text" value="Select"/>
Pin Code :	<input type="text"/>	Asset Type :	<input type="text" value="Select"/>
Asset Classification :	<input type="text" value="Select"/>	Asset Classification Sub-Type :	<input type="text" value="Select"/>
Industry Sector :	<input type="text" value="Select"/>	Industry Sub-sector :	<input type="text" value="Select"/>
IP Name :	<input type="text"/>	Is Auction available :	<input type="text" value="Select"/>
The company is listed? :	<input type="text" value="Select"/>	Estimated Auction Date :	<input type="text" value="Select"/> <input type="text"/>

Search
Clear

## Adding More assets

- Click on Manage Company & Assets
- Click on Assets
- Click on Add
- Add Asset Detail




[Manage Company & Assets](#)
[Auction](#)
[Logout](#)

---

### Add Asset Detail

« Go Back

(\*) Mandatory

#### Add Asset Detail

CIN:  
TEST012

Company Name:  
PSB Alliance testing 24072024

Asset Type : \*

Asset Classification : \*

Asset Classification Sub-Type : \*

Asset Name : \*

Asset Summary : \*

Other Detail :

Auction to be created in next 3/6/9/12 months? : \*

Asset Address : \*

+ Select Address
OR
+ Add New Address

Submit

Once Assets details are added, Click on Manage Company & Assets , Click on Assets, Click on 'View Asset Detail'.

In the Pending tab, you should see, the recently added asset.

PENDING (1)

APPROVED

CANCELLED

DEACTIVATED

ALL

Sr. No.	Asset ID	Asset Name	Created On	Created by	Status	Approval On	Approved By	Sale Status	Action
1	76	Building	12/08/2024 11:33:53	Dummy IP	Pending	-	-	Pending	<span style="font-size: 1.2em;">👁</span>   <span style="font-size: 1.2em;">✎</span>   <span style="font-size: 1.2em;">✔</span>   <span style="font-size: 1.2em;">✖</span>   <span style="font-size: 1.2em;">🔄</span>   <span style="font-size: 1.2em;">🗑</span>

1 - 1

1

Go to page

First

Prev

Next

Last

**Upload Image and Document by clicking on these tabs.**

PENDING (1) APPROVED CANCELLED DEACTIVATED ALL

Sr. No.	Asset ID	Asset Name	Created On	Created by	Status	Approval On	Approved By	Sale Status	Action
1	76	Building	12/08/2024 11:33:53	Dummy IP	Pending	-	-	Pending	     

1 - 1 1 Go to page First Prev Next Last

**After uploading images and documents, click on approve icon**

PENDING (1) APPROVED CANCELLED DEACTIVATED ALL

Sr. No.	Asset ID	Asset Name	Created On	Created by	Status	Approval On	Approved By	Sale Status	Action
1	76	Building	12/08/2024 11:33:53	Dummy IP	Pending	-	-	Pending	     

1 - 1 1 Go to page First Prev Next Last

**Editing Company and Asset Details:**

- Click on Manage Company & Assets
- Click on Company Detail/Assets
- Click on Edit

12/08/2024 09:54:28 ra.irp@ibbi.gov.in +91 11234 62800 Hi, Dummy IP|Last Login on 30/07/2024 11:53:06 from 184.100.5.177 English

 Insolvency and Bankruptcy Board of India  PSB Alliance

Manage Company & Assets Auction Logout

Create Auction Search Auction

**Manage Company & Assets**

Company Name : PSB Alliance testing 24072024 CIN : TEST012  
 PAN No. : TESTS0031W Liquidation Commencement Date : 01-01-1970

COMPANY DETAIL ASSETS

Company Detail	Edit   View   Upload Document
Additional Address	Edit